

# City of Hedrick

## Employment Application

The City of Hedrick is an Equal Opportunity Employer  
The law prohibits discrimination in hiring due to age, race, color, creed, sex, national origin, religion,  
disability or veteran's status.

**Please print neatly and complete all blanks**

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apt/Unit#*

\_\_\_\_\_  
*City State Zip Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Date Available: \_\_\_\_\_ Desired Salary: \$ \_\_\_\_\_

Position Applied For: \_\_\_\_\_

Are you a citizen of the United States? YES \_\_\_\_\_ NO \_\_\_\_\_

If no, are you authorized to work in the U.S.? YES \_\_\_\_\_ NO \_\_\_\_\_

Have you ever worked for this company? YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? YES \_\_\_\_\_ NO \_\_\_\_\_

If yes,  
explain: \_\_\_\_\_

### Education

Do you have a high school diploma or equivalent? YES \_\_\_\_\_ NO \_\_\_\_\_

Do you have a college degree? YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, what is the degree in? \_\_\_\_\_

## Other Skills and Training

Please list all other training and skills:

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## Previous Employment

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Job Title: \_\_\_\_\_

Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_ From: \_\_\_\_\_ to \_\_\_\_\_

Responsibilities: \_\_\_\_\_

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Reason For Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES \_\_\_\_\_ NO \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Job Title: \_\_\_\_\_

Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_ From: \_\_\_\_\_ to \_\_\_\_\_

Responsibilities: \_\_\_\_\_

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Reason For Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES \_\_\_\_\_ NO \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Job Title: \_\_\_\_\_

Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_ From: \_\_\_\_\_ to \_\_\_\_\_

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason For Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES \_\_\_\_\_ NO \_\_\_\_\_

### Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Closed Session Consent

The City of Hedrick is asking your permission to discuss your application and potential employment at a City Council Meeting. In order to keep applicant information from becoming open record, we would like to enter into closed session. This would maintain privacy from any public present and ensure the privacy of our applicants. By signing below, you agree to allow the City Council to review your application in closed session at a regularly scheduled City Council Meeting.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_